



HEADQUARTERS POLICY FLASH

POLICY FLASH 2005-34

DATE: June 1, 2005
TO: Procurement Directors
FROM: Office of Procurement and Assistance Policy, ME-61
Office of Procurement and Assistance Management

SUBJECT: **Ensuring Accurate Reporting of Small Business Subcontracting Data**

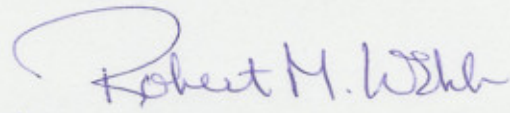
SUMMARY: This Policy Flash forwards the memorandum which addresses submittal of small business subcontracting data by contractors. The DOE Subcontracting Reporting System (SRS) is now back online to collect Standard Form

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(SF) 294, Subcontracting Report for Individual Contracts, data for October 2004 and March 2005. Contractors have until June 30, 2005 to enter their reports in the DOE SRS. The reports must be reviewed and accepted by the HCAs into the system by July 29, 2005.

For questions related to this Policy Flash contact Steve Zvolensky at (202) 287-1307 or Stephen.Zvolensky@hq.doe.gov .


for Michael Fischetti, Acting Director
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Assistance Policy, OMBE